



**Cornell University**  
**Office of Financial Aid**  
**and Student Employment**

Submit this form:  
Fax: 607-255-6329  
Online: [www.finaid.cornell.edu](http://www.finaid.cornell.edu)  
Mail: Financial Aid Processing Center  
349 Pine Tree Road  
Ithaca, NY 14850

**Noncustodial Parent Waiver Petition**

You are submitting this form as a result of extenuating circumstances regarding your noncustodial parent. Requests based solely on your noncustodial parent's unwillingness to contribute or submit application materials are not considered. In order for this request to be considered, you will be required to:

- Answer all questions on this form, leaving no blanks.
- Attach two statements from impartial third parties
- Include a personal statement from both you and your custodial parent.

**Only completed applications with all third party and personal statement documentation will be reviewed.**

**STUDENT INFORMATION**

Name: \_\_\_\_\_ Applying for the 20\_\_\_\_ - 20\_\_\_\_ academic year

Permanent Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Biological or adoptive parents' marital status (check all that apply):

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Divorced _____<br><small>date (month &amp; year)</small>         | <input type="checkbox"/> Separated _____<br><small>date (month &amp; year)</small>        | <input type="checkbox"/> Never Married |
| <input type="checkbox"/> Mother remarried _____<br><small>date (month &amp; year)</small> | <input type="checkbox"/> Father remarried _____<br><small>date (month &amp; year)</small> |  |

**THIRD PARTY DOCUMENTATION**

Attach TWO statements from impartial third parties that verify the amount of contact you have with your noncustodial parent.

- The statement must be on letterhead from a counselor, clergy member, or another impartial source familiar with your situation in a professional capacity.
- In addition to being on letterhead, the statement must be signed and indicate the person's relationship to you.
- Statements must address the amount of contact you have with your noncustodial parent.
- No emailed statements will be accepted.
- Letters from family members will not fulfill the requirement for third-party documentation.

**PERSONAL STATEMENT AND DOCUMENTATION**

Please provide more information regarding your extenuating circumstances to help us better understand your situation.

- A statement from you and your custodial parent.
- Attach any legal orders that limit your noncustodial parent's contact with you (i.e. restraining order, police report, or divorce decree).
- You may also attach any other supporting documentation that helps explain your situation.

## NONCUSTODIAL PARENT INFORMATION

Noncustodial Parent Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Has your noncustodial parent ever claimed you as a dependent on a federal tax return? ☐ Yes ☐ No

If yes, indicate the most recent tax year that this occurred \_\_\_\_\_

## FREQUENCY OF CONTACT

How many times in the past year have you had contact with your noncustodial parent? \_\_\_\_\_

What was the nature of the contact (e.g., letter, visit, phone call)? \_\_\_\_\_

If no contact in the past year, indicate the date and nature of last contact with your noncustodial parent. \_\_\_\_\_

## CHILD SUPPORT

Did your noncustodial parent pay child support in the past year? ☐ Yes ☐ No

If yes, indicate the total amount paid for you (the student) \$ \_\_\_\_\_

For other children: \$ \_\_\_\_\_

Support is (check all that apply) ☐ voluntary ☐ court-ordered ☐ paid by wage garnishment

Indicate the expected date child support will end for you (the student) \_\_\_\_\_

If no, indicate the last year he/she paid child support: \_\_\_\_\_

## REVIEW and CERTIFICATION

Review your Waiver Request for completion. Check off when complete:

- |  |  |
|--|--|
| <input type="checkbox"/> All questions on this form are answered | <input type="checkbox"/> Two statements from impartial third parties         |
| <input type="checkbox"/> Custodial parent personal statement     | <input type="checkbox"/> Statements are on letterhead                        |
| <input type="checkbox"/> Student personal statement              | <input type="checkbox"/> Statements are ink-signed                           |
|  | <input type="checkbox"/> Statements discuss amount of parent/student contact |

I certify that all the information provided on this form is true and complete to the best of my knowledge. I understand that if my waiver request is approved, and the relationship with my noncustodial parent changes during my time at Cornell, I will notify the Office of Financial Aid and Student Employment of the change. I understand I may be required to submit his/her information at that time.

**I understand that if my Noncustodial Parent Waiver Petition is denied, my noncustodial parent's financial information will be required for my application for financial aid this year and every year I apply for need-based financial aid.**

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Custodial Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_